

## **CHMA Annual General Meeting Minutes - October 23rd, 2024**

Present: James Anderson (ED), Greg Sandala (Board), Tara Bursey (Board), Hinke Younger (Board), Kirk Ferguson, Sailee Shringarpure (Staff), Erica Butler (Staff), Craig Musvasva (Staff), Nawfal Emad (Board), Diego Carrillo Cu, Wilson Moore, Jim Murphy, Mike Roy, Aiko Aguilar, Penelope Anderson, Preet Kapur, Max Jauregui, Ben Needham, Hannah MacFarlane, Niveditha David, Grace Farella (Board), Gordon Isnor

*Call to order 7:26 pm ADT*

James introduced 2023-24 Board Members, and staff to all in attendance.

### APPROVAL OF AGENDA

*Nawful Motioned, Hinke Seconded*

### APPROVAL OF MINUTES

Greg made a written note via the Zoom chat that minutes included reference to “LGI” instead of “LJI.” Tara made the change directly in last year’s minutes in real time.

*Erica Moved, Hinke Seconded*

### FINANCIAL REPORT - GREG

- Fiscal year is Sept 1 - Aug 30 every year
- Deficit of about \$20,000 shown in financial statements; this is a reflection of a “temporal disconnect” due to claims-based nature of grants. Internship wages came from the CHMA operating funds until the funds arrived from MTA student fees in October.
- Jim Murphy, a CPA and CHMA alumni, has been brought in to get a better sense of finances in real time moving forward
- Will be receiving student fees from MTA imminently; bulk of operating funds for the year
- Have been successful with grants: Radiometres and LJI are major grants of note awarded in 2023-24
- Will need to spend \$4,500 for an emergency alert system; hope to seek funding for it (as opposed to having the money come from our operating funding).

### BOARD REPORT - HINKE

- Difficulty retaining Board members over the course of the year
- Significant work involved strategy around retaining local news in light of the federal government’s proposed cuts to the LJI funding. In the end, LJI was renewed.

### MOTION TO PASS RESOLUTIONS OF THE BOARD

*Hinke Motioned, Nawful Seconded - all approved*

## EXECUTIVE DIRECTOR REPORT - JAMES

- Second post-pandemic year. Steady engagement with programs and volunteers
- JC Dunsmore filled a Community Outreach position over the course of the year via Attic's first successful Radiometres grant (2023). Because of this, we were able to do robust outreach in the community off-campus. We had our first booth at Sappyfest, took part in the fall parade, and much more. JC contributed a 50-page report with a lot of information and learnings from their role in the community outreach position.
- News - deemed as important to the community, CHMA "responded to that call." Second Radiometres grant (2024) is supporting the news. New activities include the Atlantic Report, news readers
- Radio summer camp for children - not the first time we have done this, but this year's camp was really successful
- Reflection - *"We need to promote ourselves more so that as many people can know what excellent programming we do, and how much we do in the community."*

## STATION MANAGER REPORT - SAILEE

- Has done "a bit of everything" during her time as Interim Station Manager
- Introduced drop-in sessions; picked up after JC piloted this during their tenure at CHMA; evening workshops
- Has been helping with onboarding and training of new volunteers
- 8 new shows, many returning shows
- Lots of interest in daytime hosts
- Engaging in student and community outreach
- Craig and Sailee have been working on compliance log that tracks shows that airs each month

## PROGRAM MANAGER'S REPORT - CRAIG

- Transitioned from full-time to part-time at the beginning of the school year
- Changed to new radio system (Myriad), which is helping us do new things ie: voice tracking
- Great new programs this year

## MUSIC REPORT - JAMES

- Kheaven left CHMA this past year; music library has become a more collective effort
- New system allows music to be more curated, user-friendly
- "CHMA's music is top-choice, great variety"
- Adding 20-30 songs every couple of weeks

## NEWS REPORT: ERICA

- Works from home; often out in the community reporting, from Amherst to Moncton to Dorchester

- Reports on Council, healthcare and housing, arts and culture, community
- Always open to news tips for future stories
- Tantramar Report airs Tuesday - Friday, Erica also contributes written content to the website

### ELECTION OF BOARD

*4 Student, 2 Community, 1 Mount Allison position. Greg as MTA rep is returning. 2 student positions returning. 1 international representative is permitted. Board positions are 1 year terms except community positions are 2 year terms.*

#### **Elected Board**

Aiko Aguilar, Student Director  
Nawfal Emad, Student Director  
Grace Farella, Student Director  
Greg Sandala, Mount Allison Affiliated Director  
Mike Roy, Community Member Director  
Hannah MacFarlane, Student Director

*Erica Moved, Tara Seconded - all approved*

*Adjourned 8:03 pm ADT (no motion)*